

BULLETIN TYPE: Notice to Issuers
BULLETIN DATE: December 14, 2017

Re: Electronic Form 2A Personal Information Form
Electronic Form 2C1 Declaration

TSX Venture Exchange (the “**Exchange**”) seeks to reduce the regulatory burden by improving and simplifying the manner and process by which an individual completes and submits a Personal Information Form. **Effective December 18, 2017**, the Exchange will be amending its Form 2A Personal Information Form (the “**Electronic PIF**”) and the related Form 2C1 Declaration (the “**Electronic Declaration**”) to make them available online, which is expected to result in time and cost savings for persons filing these forms. Concurrently, the Toronto Stock Exchange will be making identical amendments to its Form 4 Personal Information Form and Form 4B Declaration, so that both stock exchanges will continue to use the same forms. Subject to the transition period described below, the Electronic PIF will replace the existing Form 2A Personal Information Form (the “**Paper PIF**”) and the Electronic Declaration will replace the existing Form 2C1 Declaration (the “**Paper Declaration**”).

The key changes are summarized below:

1. **Online Filing** – Individuals will be able to complete, save, edit and submit the Electronic PIF and Electronic Declaration online.
2. **Eliminate “wet ink” Signatures** – Currently, the Paper PIF and Paper Declaration require an individual to manually sign them and expressly prohibit electronic signatures. In light of changes in technology and the increasing acceptance of electronic signatures, the need for “wet ink” signatures is eliminated and electronic signatures are permitted for the Electronic PIF and Electronic Declaration.
3. **Eliminate Notarization** - Currently, the Paper PIF and Paper Declaration and any attachments (including any photocopies of identification of the individual) are required to be notarized. The need for notarization is eliminated in the Electronic PIF and Electronic Declaration.

The Electronic PIF and Electronic Declaration will become effective on December 18, 2017. However, the Exchange will continue to accept the notarized Paper PIF and the Paper Declaration until June 30, 2018, provided that all of the required information, identification, OPP Security Screening Check (Exhibit 1 to the Paper PIF) and notarization are provided to the Exchange by such date. After June 30, 2018, only the Electronic PIF and Electronic Declaration will be accepted by the Exchange. Although the Exchange will continue accept the Paper PIF and Paper Declaration in the interim, the Exchange encourages individuals to use the Electronic PIF and Electronic Declaration.

Commencing December 18, 2017, the Electronic PIF and Electronic Declaration can be accessed on the TMX Portal at www.tmx.com/pif. Individuals must create an account and log on to the TMX Portal to access, complete and submit the Electronic PIF and Electronic Declaration. Instructions and frequently asked questions can also be found on the TMX Portal.

If you have any questions about this Bulletin, please contact:

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