

BULLETIN TYPE: Notice to Issuers

BULLETIN DATE: June 14, 2018

**Re: Electronic Form 2A Personal Information Form
Electronic Form 2C1 Declaration**

Extension of Deadline to use Mandatory Electronic Filings

TSX Venture Exchange (the “**Exchange**”) refers to its Bulletin dated December 14, 2017 in which the Exchange provided notice that the Exchange was amending its Form 2A - *Personal Information Form* (the “**Paper PIF**”) and the related Form 2C1 - *Declaration* (the “**Paper Declaration**”) to facilitate the filing of the forms online (the “**Electronic PIF**” and “**Electronic Declaration**”, respectively), which is expected to result in time and cost savings for persons filing these forms. Individuals must now create an account and log on to the TMX Portal to access, complete and submit to the Exchange the Electronic PIF or Electronic Declaration. The Electronic PIF and Electronic Declaration can be accessed on the TMX Portal at: www.tmx.com/pif. Instructions and frequently asked questions can also be found on the TMX Portal.

The Electronic PIF and Electronic Declaration became effective on December 18, 2017. However, the Exchange had indicated that it would continue to accept the notarized Paper PIF and Paper Declaration until June 30, 2018 (the “**Paper Filing Deadline**”). The Exchange is providing notice to its Issuers that it is extending the Paper Filing Deadline to **September 30, 2018**, provided that all of the required information, identification, OPP Security Screening Check (Exhibit 1 to the Paper PIF) and notarization are provided to the Exchange by such date. After September 30, 2018, only the Electronic PIF and Electronic Declaration will be accepted by the Exchange. Although the Exchange will continue to accept the Paper PIF and Paper Declaration in the interim, the Exchange encourages individuals to use the Electronic PIF and Electronic Declaration.

Criminal Record Check

A completed Canadian criminal record search is required for all current and previous residents of Canada and citizens of Canada (“**Canadian Participant**”) proposed to be involved in our markets as a director, officer or insider of a listed issuer or as a person performing promotional, investor relations or market-making activities for a listed issuer. In order to complete the Canadian criminal record check, upon the initial submission of the Electronic PIF, Canadian Participants will receive a separate e-mail invitation from Sterling Talent Solutions (“**Sterling**”) with a link to access Sterling’s portal. This e-mail is sent to the e-mail address provided by the Canadian Participant in his or her Electronic PIF. The link included in the e-mail will expire within 90 days of receiving the e-mail invitation from Sterling and should be accessed and acted upon as soon as possible.

Should the Sterling link expire, the Exchange will email the Canadian Participant providing a new invitation link and requesting the individual to complete the Canadian criminal record check. If a Canadian Participant is unable to complete the Canadian criminal record check, is having difficulty completing this check, or where the invitation link has expired, he or she should send an e-mail to tmxadmin@tmx.com.

Please note that the Exchange considers the PIF incomplete for Canadian Participants unless the Criminal record check forms have been completed and submitted. Incomplete PIFs will not be cleared by the Exchange.

If you have any questions about this Bulletin, please contact:

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